

RESOLUTION 362

RESOLUTION AUTHORIZING AUTOMATED CLEARING HOUSE PAYMENTS (via ACH DEBIT), ELECTRONIC BANKING, ELECTRONIC COMMERCE AND OTHER ELECTRONIC TRANSFER OF FUNDS

BE IT RESOLVED by the City Council for the City of Carlisle, State of Arkansas; that the City has multiple accounts payable obligations and wishes to allow the Treasurer to perform account management and financial transactions over the internet that directly, or indirectly, affect funds held by the bank.

WHEREAS, ACH payments, electronic banking, electronic commerce, and other electronic transfer of funds shall be used to improve the design of existing internal controls for accounts payables, providing efficient and effective execution for the city financial responsibilities, thus preventing late fees etc.

WHEREAS, the City of Carlisle has the ability to authorize ACH payments, electronic banking, electronic commerce and other electronic transfer of funds (referred to as e-transactions, EFT) for its account's payables (utilities, benefits, payroll, tax liabilities, other payables, etc.) with a combination of security controls established and maintained to include but not limited to:

- The Treasurer shall serve as the initiator and/or transmitter of e-transactions.
- The Mayor shall serve as an approver of e-transactions via a payments report sent by bank by email.
- ACH payments/E-transactions shall be properly maintained for historical review and audit purposes.
- The Treasurer's desktop computer shall be dedicated for performing e-transactions. The city has security tokens or other multi-factor authentication means to be used in conjunction with user ID's and passwords. Antivirus, anti-spyware, malware and adware detection software shall be utilized and automatically updated at all times.

THEREFORE, let it be hereby be resolved:

That any and all of the noted ACH payments, electronic banking, electronic commerce and other electronic transfer of funds (aka e-transactions) for the City of Carlisle in this resolution shall take effect at the earliest period allowed by law and covers all transactions retroactively.

This Resolution was adopted on the ____ day of _____, 2025.

APPROVED BY:

ATTEST:

Jon Plafcan, Mayor

Sissy Ingle, City Clerk